

Public Document Pack

Date of meeting **Monday, 8th June, 2015**
Time **7.00 pm**
Venue **Committee Room 2, Civic Offices, Merrial Street,
Newcastle-under-Lyme, Staffordshire, ST5 2AG**
Contact **Geoff Durham**

Grants Assessment Panel

AGENDA

PART 1 – OPEN AGENDA

1 DECLARATIONS OF INTEREST

To receive declarations of interest from Members on items included in this agenda

2 MINUTES OF PREVIOUS MEETING

(Pages 3 - 4)

To consider the minutes of the previous meeting(s)

3 COMMUNITY CHEST

To receive a verbal update from your officers.

4 Small Grants

(Pages 5 - 16)

5 Cultural Grants

(Pages 17 - 22)

6 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972

Members: Councillors Baker, Burgess, Cooper, Naylor, Parker, Walklate, Wallace, Winfield (Chair) and Wing

PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

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GRANTS ASSESSMENT PANEL

Monday, 2nd March, 2015

Present:- Councillor Mrs Joan Winfield – in the Chair

Councillors Mrs Braithwaite, Mrs Burgess, Robinson, Rout and Miss Walklate

1. COUNCILLOR MRS ANN HEAMES

The Chair paid tribute to Councillor Ann Heames who passed away last month commenting on her hard work and commitment for this Panel. A minutes silence was held prior to the commencement of business.

2. MINUTES OF PREVIOUS MEETING

Resolved: That the minutes of the meeting held on 15 December, 2014 be agreed as a correct record.

3. DECLARATIONS OF INTEREST

There were no declarations of interest stated.

4. COMMUNITY CHEST

The Panel considered a report advising of Community Chest applications processed to date for 2014/15.

Members were advised of two new applications that had been received:

- Marsh Hall Community Centre had requested £800 for replacement tables.
- Ramsey Road Community Centre had requested £800 for First Aid courses to be run by St John's Ambulance.

Resolved: (i) That the Panel notes the applications received and processed to date.
(ii) That the grants for Marsh Hall Community Centre and Ramsey Road Community Centre be agreed.

5. SMALL GRANTS

(i) The Panel considered seven Small Grants applications.

Resolved: That the following Small Gents be awarded:

<u>Applicant</u>	<u>£</u>
Staffordshire and Stoke on Trent Safer Communities CIC/Timebank	732.92
Audley Allotments Association	0
Ashley, Loggerheads and Mucklestone Community Choir	0

Samaritans of Stoke and Newcastle	732.92
Staffordshire Clubs for Young People	732.92
North Staffs Pensioners Convention	0
Brighter Futures Housing Association Ltd	732.92

(ii) Sports Grants

Members were advised that as from 1 April, Sports Grants would be added to the remit of this Panel. A report from the Sports Council Review Group was considered by Members and it was agreed that the grants would only be available for individuals and that they be awarded in the same manner as the Talented Athlete Grant Aid Fund:

Gold 'awards' for national level and would receive £200
Silver 'awards' for regional level and would receive £300
Bronze 'awards' for local level and would receive £500

Resolved: That the information be received.

6. **CULTURAL GRANTS**

The Panel considered three Cultural Grants.

Resolved: That the following Cultural Grants be awarded:

<u>Applicant</u>	<u>£</u>
Whitmore Parish Council/Whitmore Parochial Church Council	0
Barbara Walton Singers	1030.00
Art Brasil	1180.00

7. **URGENT BUSINESS**

(i) Homelessness Grants

Members were advised that a Homelessness Grant had been received but as this meeting date had been brought forward from 30 March, there had been insufficient time.

Officers requested that the item be emailed to Members for their information and comments. Members stated that they fully supported Homelessness Grants and agreed to receive the details of the grant via email.

Resolved: That the information be received and comments noted.

COUNCILLOR MRS JOAN WINFIELD
Chair

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

**EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE
GRANTS ASSESSMENT PANEL COMMITTEE**

Date Monday 8th June 2015.

1. **HEADING** SMALL GRANTS.

Submitted by: Robin Wiles, Partnerships Officer (Community Development).

Portfolio: Resources & Efficiency.

Ward(s) affected: The applications for consideration potentially affect all Wards.

Purpose of the Report

To consider applications submitted to the Small Grants scheme for the first quarter of 2015/16.

To receive a report on Green Grants.

Recommendations (to be in bold)

Panel consider the Small Grants applications submitted with a view to determining whether a grant should be awarded, and if so, at what level.

Panel should note the current situation with Green Grants awarded to date.

Panel receive a report, and note the recommendations thereof, regarding Sports Council funding.

Reasons

Grants Assessment Panel's remit is to determine which of the Small Grant applications meet the Council's Corporate Priorities and merit an award.

Grants Assessment Panel's remit is to receive reports on Green Grants expenditure.

1. **Background**

1.1 The Small Grants budget for 2015/16 is £16,000.00.

1.2 Voluntary & Community groups can apply for a grant of up to £2,000.00.

1.4 Six applications have been received for consideration at this meeting, totalling £9,149.74. This would leave a balance of £6,850.26.

1.5 The Green Grants scheme has a budget of £3,200.00, and provides grants of up to £200.00 for environmental projects. As of 29/04/15, 3 grants totalling £591.98 have been issued, leaving £2,608.02 in the budget.

2. **Issues.**

2.1 **Applications.** For information about applications for consideration for this meeting, please see Appendix Two.

2.2 **Green Grants.** For a summary of Green Grants, please see Appendix Three.

3. **Options Considered** (if any)

3.1 For each application, GAP can award:-

- Full grant.
- Partial Grant.
- No Grant.
- Defer a decision until the next Panel meeting, either to obtain further information, and/or to invite the applicant to attend the meeting dependant on whether there are any time constraints on projects seeking funding.

Proposal.

4.1 The applications received are from eligible organisations, and potentially contribute towards meeting the Council's Corporate Priorities and the priorities of the Sustainable Community Strategy.

4.2 Members consider each application on its merits, taking into account other possible funding options that applicant may be able to apply to.

4.3 Members note the Green Grants expenditure to date.

5. **Reasons for Preferred Solution**

5.1 There may be other sources of funding to which applicants can be directed should they be awarded no grant, or a partial grant.

6. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

6.1 All the applications for consideration meet both Corporate Priorities and those of the Sustainable Community Strategy – please see the applications for further details.

7. **Legal and Statutory Implications**

7.1 Not applicable.

8. **Equality Impact Assessment**

8.1 All applications, if awarded, would be expected to have a positive impact on the communities that they benefit.

9. **Financial and Resource Implications**

9.1 The annual budget for the Small Grants scheme is £16,000.00.

9.2 Applications submitted for this GAP meeting total £9,149.74, which would leave £6,850.26 in the budget if all were granted.

10. **Major Risks**

10.1 Not Applicable.

11. **Key Decision Information**

11.1 One application primarily affects the 3 Wards of Halmer End, Madeley and Loggerheads & Whitmore. The other applications are Borough-wide.

12. **Earlier Cabinet/Committee Resolutions**

12.1 Not Applicable.

13. **Recommendations**

13.1 Members consider each Small Grants application on its merits, taking into account other possible funding options that applicants may be able to access.

13.2 Members note the Green Grants expenditure.

14. **List of Appendices**

14.1 Small Grant applications 2015/16 Record.

14.2 Small Grant applications 2015/16 – details.

14.3 Green Grant applications 2015/16 Record.

15. **Background Papers**

15.1 Copies of applications will be e-mailed to Panel members in advance of the meeting. Hard copies will not be made available to reduce printing costs, but can be viewed in advance - please contact Robin Wiles on 742493 or robin.wiles@newcastle-staffs.gov.uk.

16. **Management Sign-Off**

Each of the designated boxes need to be signed off and dated before going to Executive Director/Corporate Service Manager for sign off.

Signed

Dated

Financial Implications Discussed and Agreed		
Risk Implications Discussed and Agreed		
Legal Implications Discussed and Agreed		
H.R. Implications Discussed and Agreed		
ICT Implications Discussed and Agreed		
Report Agreed by: Executive Director/ Head of Service		

BUDGET								£ 16,000.00							
GAP.	REF.	DATE RECEIVED.	ACKNOWLEDGED.	APPLICANT.	PROJECT.	APPLIED.	APPLIED BALANCE.	GRANTED.	%	ACTUAL BALANCE.	DEFERRED.	END DATE.	EVALUATION FORM.	C.R. ENTRY.	NOTES.
Jun-15	SG 1516 01	02/04/15	13/04/15	Madeley & District Community Association.	Community Café.	£ 1,250.00	£ 14,750.00			£ 16,000.00					
Jun-15	SG 1516 02	27/04/15	28/04/15	Newcastle Community Transport.	Recruitment of Volunteer Drivers.	£ 690.00	£ 14,060.00								
Jun-15	SG 1516 03	07/05/15	12/05/15	The Academy of Theatre Arts Ltd.	Summer performing arts workshop.	£ 2,000.00	£ 12,060.00								
Jun-15	SG 1516 04	17/05/15	18/05/15	PA4 Inspiration CIC.	Litigant in Person community services	£ 2,000.00	£ 10,060.00								
Jun-15	SG 1516 05	18/05/15	19/05/15	Chameleon WM CIC	STRIVE	£ 2,000.00	£ 8,060.00								
Jun-15	SG 1516 06	18/05/15	19/05/15	Arch (North Staffs) Ltd.	Our Space	£ 1,209.74	£ 6,850.26								

£ 9,149.74 AVERAGE £ -

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APPLICANT & PROJECT.	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	NBC PRIORITIES
Madeley & District Community Association/Community Café.	SG 1516 01.	£1,250.00.	<p><u>The Organisation.</u> Madeley & District Community Association (MDCA) is a Registered Charity established in 2001 to provide a rural community transport scheme to help people attend medical appointments.</p> <p><u>The Project.</u> They subsequently developed a Community Café for users of the rural transport scheme that operates from the Methodist Church in Madeley every Wednesday.</p> <p>They are applying for funding to pay for the rent of the premises for 12 months.</p> <p><u>Area.</u> Wards of Halmer End, Madeley and Loggerheads & Whitmore.</p>	£3,680.00.	No.	<u>Confirmed.</u> £2,370.00.	A Healthy & Active Community.
Newcastle Community Transport/Recruitment of Volunteer Drivers.	SG 1516 02.	£690.00.	<p><u>The Organisation.</u> Newcastle Community Transport is a Registered Charity that provides wheelchair accessible door-to-door transport by minibus for people (individuals and groups) with mobility problems.</p> <p><u>The Project.</u> They are reliant on volunteer drivers, and are seeking funds to advertise locally to recruit more drivers to replace those who have are no longer able to volunteer their time for various reasons.</p> <p><u>Area.</u> Borough-wide.</p>	£690.00.	2012/13, £1,875.00.	N/A.	A Borough of Opportunity. A Healthy & Active Community. A co-operative Council.

SMALL GRANTS – REPORT TO GRANTS ASSESSMENT PANEL Monday 8th June 2015.

APPLICANT & PROJECT.	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	NBC PRIORITIES
The Academy of Theatre Arts Ltd./ Summer performing arts workshop.	SG 1516 03	£2,000.00.	<p><u>The Organisation.</u> The Academy of Theatre Arts Ltd is a Registered Charity that provides performing arts training and qualifications.</p> <p><u>The Project.</u> They are applying for funds to run a week long summer workshop in the performing arts for under 21 year olds in Newcastle.</p> <p><u>Area.</u> Unclear.</p>	£3,150.00.	No.	No.	<p>A Borough of Opportunity.</p> <p>A Healthy & Active Community.</p> <p>A co-operative Council.</p>
PA4 Inspiration CIC/Litigant in Person community services. www.pa4i.co.uk	SG 1516 04	£2,000.00.	<p><u>The Organisation.</u> PA4 Inspiration CIC is a social enterprise that provides educational and career support for young people through their Litigants in Person community services project.</p> <p><u>The Project.</u> They are seeking funds to provide a form filling and CV writing project for young people in Newcastle, to be delivered in community venues in the Borough.</p> <p><u>Area.</u> Borough-wide.</p>	£2,000.00.	No.	N/A.	<p>A clean, safe and sustainable borough.</p> <p>A Borough of Opportunity.</p> <p>A co-operative Council.</p>

Classification: NULBC PROTECT Organisational
SMALL GRANTS – REPORT TO GRANTS ASSESSMENT PANEL Monday 8th June 2015.

APPLICANT & PROJECT.	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	NBC PRIORITIES
Chameleon WM CIC/STRIVE. www.chameleo.nwmcic.com	SG 1516 05	£2,000.00.	<p><u>The Organisation.</u> Chameleon WM CIC is a social enterprise that provides job hunting training for unemployed people.</p> <p><u>The Project.</u> They are seeking funds to provide a series of “motivational and creative” job hunting training sessions for unemployed people in Newcastle.</p> <p><u>Area.</u> Borough-wide.</p>	£8,000.00.	No.	<p><u>Unconfirmed.</u> Awards for All, £5,000.00.</p> <p>ASDA Community, £1,000.00.</p>	<p>A Borough of Opportunity.</p> <p>A Healthy & Active Community.</p>
Arch (North Staffs) Ltd. www.archnorthstffs.org.uk	SG 1516 06	£1,209.74.	<p><u>The Organisation.</u> Arch (North Staffs) Ltd is a Registered Charity that provides support, accommodation & advice for people in North Staffordshire. They are currently contracted by the Council to provide Domestic Abuse services in Newcastle.</p> <p><u>The Project.</u> They are seeking funds for a pilot project that aims to rebuild parent/child relationships that have been damaged by domestic abuse through a 14 week group programme of activities.</p> <p><u>Area.</u> Borough-wide.</p>	£1,719.74.	<p>2013/14, £1,500.00.</p> <p>2012/13, £1,467.00.</p>	<p><u>Confirmed.</u> Arch Customer Involvement Fund, £40.00.</p> <p>Donations, £180.00.</p> <p>Pets at Home, £290.00 in kind (contingent on grant award).</p>	<p>A clean, safe and sustainable borough.</p> <p>A Borough of Opportunity.</p> <p>A Healthy & Active Community.</p>

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LOCAL AGENDA 21 ENVIRONMENTAL 'GREEN GRANTS' – 2015/2016

NO.	ORGANISATION	PROJECT	CURRENT STATUS
1.	Newchapel Residents Association (Victor Jukes)	Spring and Autumn Planting	£200.00 Payment approved on Civica 16.04.15 (transferred from 2014/15 Folder)
2.	Audley Allotment Association (Roger Beech)	Erecting Security Fencing Around Audley Allotments	£200.00 Payment approved on Civica 16.04.15 (transferred from 2014/15 Folder)
3.	Father Hudsons Society (Matt Ford)	Kidsgrove Supported Gardening Project - equipment	£191.98 Payment approved on Civica 29.04.15 (transferred from 2014/15 Folder)
4.	St. Mary's Church – Knutton Peace Garden (Marjorie MacLeod)	Extending the Peace Garden which is currently behind the Church	E-mail sent to Landscape 07.05.15, 15.05.15 & 22.05.15
5.	St. Thomas Eco Schools Committee (Wendy Birchall)	Build a recycled bottled greenhouse	Terms and Conditions sent 15.05.15

BUDGET SUMMARY – 2014/15	
Budget for 2015/16 (£3,200.00)	£3,200.00
Total number of cheques issued to 26.05.15 = 3	£591.98
Current Balance	£2,608.02

JST/26.05.15
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REPORT TO GRANTS ADVISORY PANEL

Date: 8 June 2015

HEADING **CULTURAL GRANTS**

Submitted by: Executive Director – Operational Services

Portfolio: Leisure, Culture & Localism

Ward(s) affected: All

Purpose of the Report

To consider the attached applications for Cultural Grants for the first quarter of 2015/16.

Recommendations

That the panel consider the applications submitted with a view to determining whether a grant should be awarded, and if so, at what level.

Reasons

To support local arts, heritage and community groups to develop cultural activities and events for the benefit of the people of the Borough of Newcastle-under-Lyme. Grants Assessment Panel remit is to determine which of the grant applications meet the Council's Corporate Priorities and merit an award.

1. BACKGROUND

1.1 The Council has always maintained its support to local organisations by providing a fund, which is allocated to cultural activities. This allows groups or organisations to apply for grants up to £1200 in any one year.

2. ISSUES

2.1 The list as shown in Appendix 1 identifies the Groups applying for funding this round.

3. OUTCOMES LINKED TO CORPORATE PRIORITIES

3.1 The organisations cater for the following Council Corporate Priorities:

- A clean, green and safer Borough
- A Borough of Opportunity
- Creating a Healthy and Active Community
- A co-operative Council delivering high quality community-driven services

4. **LEGAL AND STATUTORY IMPLICATIONS**

There are no statutory or legal implications.

5. **FINANCIAL AND RESOURCE IMPLICATIONS**

The amount allocated for 2015/16 is £12000. If all the grants are approved to the sum of £4080 this will leave a balance of £7,920.

6. **MAJOR RISKS**

Events may be unable to take place if funding is not available.

7. **RECOMMENDATIONS**

8. **LIST OF APPENDICES**

Appendix 1 – List of organisations seeking Cultural Grant funding
Appendix 2 – Spreadsheet of awards and balance 2015-2016

TM/15/16

List of Organisations Seeking Cultural Grant Funding

APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING
Odyssey Dance Troupe	01/06/15	£1200	<p>Odyssey Dance Troupe say they are a group for girls from 2 to 40+ They do not outline what exactly they do and have no web presence to find out more details. They do say they perform in front of crowds and it is a sporting hobby.</p> <p>They seek funding to pay for competition dresses, shoes and transport to get to competitions</p>	£1800	None	None stated
Porthill Residents Association	02/06/15	£480	<p>Porthill Residents Association. was set up in 2007 to represent residents of Porthill Ward. It has 4 public meetings a year with speakers and organises activities such as resident's functions and plant displays. It seeks funding to stage a Family Fun Day in partnership with Bradwell Lodge Community Centre on Sat 1st Aug. The day will include a selection of stalls and activities including a Jazz Band and 6 Towns Radio for which they are seeking Cultural Grants funding</p>	£1,886.31	£1000 Com Chest Funding 2012 & 13	£100 Bradwell Lodge Com Centre (con) £569.35 Com Chest (uncon) SCC LCF £736.96 (uncon)
Penkhull Festival of Music & Art	03/06/15	£1200	<p>Established over 40 years ago the Penkhull Festival of Music and Art takes place during September and brings professional artists to North Staffs for 3 days of music, poetry and visual art. Artist David Brammeld will give a talk on his artwork complimented by a new commission – a set of songs utilising the poetry of local author Arthur Berry. Ray Johnson will recite excerpts from Berry and Arnold Bennett.</p> <p>Community involvement includes: Young musicians from Newcastle-under-Lyme School will present a free lunchtime recital – for local people and primary school pupils where the annual “May Walley Award” will be presented to one aspiring musician Primary school pupils and their teachers will enjoy an interactive concert with Hilary James and Simon Mayor. In the evening they will treat the audience to a varied programme of classical, folk and light music and give a vocal workshop to local adult singers.</p>	£8,897	£250 Cultural Grant 2013	Friends & Founders Subscriptions £2400 (uncon) £3,250 ticket sales (uncon) £1000 donation (con)

APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING
DEAFvibe Page 20	04/06/15	£1200	DEAFvibe is a local charity made up of approx. 30 volunteers offering advice, support and training through annual events, a café and HUB. They've been awarded the Queens Award for Voluntary Services in 2014. They seek funding for materials in order to establish an art & craft group at Bradwell Lodge Community Centre for 6 months. The sessions will be led by trained volunteers and cover all aspects of visual arts including, drawing, pastels, acrylics, watercolours, oils. It is hoped that the work produced can be sold for fundraising purposes.	£1960	£1987.20 2014 £3,375.00 2013	£600 equipment (con) £780 based on 20 persons attending over 26 weeks paying £1.50 (uncon)

DATE	REF	ORGANISATION	PROJECT	Requested Amount	Actual Award	BALANCE	DECISION
						12000.00	
08/06/15	01/06/15	Odyssey Dance Troupe	Costume & Transport	1200.00	0.00	0.00	
08/06/15	02/06/15	Porthill Residents Association	Family Fun Day	480.00	0.00	0.00	
08/06/15	03/06/15	Penkhull Festival of Music & Art	Festival of Music & Art	1200.00	0.00	0.00	
08/06/15	04/06/15	Deafvibe	Art & Craft Group Materials	1200.00	0.00	0.00	
				4080.00	0.00	0.00	
				0.00	0.00	0.00	
				0.00	0.00	0.00	
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